

SHELBY COUNTY AMBULANCE COMMISSION – May 19, 2022

The Shelby County Ambulance Commission held a meeting on Thursday, May 19, 2022, at 7:30 am at the Myrtle Hospital WEST Conference Room.

Five Member Commission - Voting Members:

Barry Jacobsen (Hospital CEO)

Jeanine Larsen (Hospital Board representative)

Jay Christensen (Harlan City representative)

Gene Gettys (Harlan City Administrator)

ABSENT: Dr. Scott Markham (Trauma Director)

Also Present: Nella Seivert (Medivac), Bob Seivert (Medivac), Kristy Hansen (Hospital CFO)

The meeting was called to order by Barry Jacobsen. Jay Christensen made a motion, seconded by Jeanine Larsen to approve the agenda with amendments of nominate Vice-Chair as well as 28E agreement change (to support Medivac contract amendment). Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

Gene Gettys made a motion, seconded by Jay Christensen to approve the minutes of December 9, 2021. Motion carried unanimously.

Barry Jacobsen nominated Jeanine Larsen for Vice-Chair. Nominations ceased. Motion was made by Gene Gettys and seconded by Jay Christensen to appoint Jeanine Larsen as Vice-Chair. Motion carried unanimously.

Barry Jacobsen provided a history/overview of the Commission for the group and new members Christensen and Larsen.

Medivac provided a staffing update and challenges in recruiting.

There was review and discussion of proposed 2021/22 and 2022/23 budget revisions. There was review and presentation of proposed Addendum to Ambulance Services Agreement (i.e. discretionary funding for recruitment and staffing), in addition an Amendment to Ambulance Commission 28E Joint Agreement (i.e. consent in lieu of meeting).

It was moved by Larsen and seconded by Gettys to approve the Addendum to Ambulance Services agreement. Motion carried unanimously. It was moved by Christensen and seconded by Gettys to approve the Amendment to Ambulance Commission 28E Joint Agreement. Motion carried unanimously.

It was moved by Gettys and seconded by Larsen to approve the proposed FY 2021/22 budget revision. Motion carried unanimously. It was moved by Christensen and seconded by Larsen to approve the proposed FY 2022/23 budget revision. Motion carried unanimously.

There was general discussion regarding ambulance/fire service areas, fees/charges for volunteer squads, and hazmat & racetrack coverage by Medivac. No action was taken.

The next meeting will be determined at a future date. There being no further business the meeting adjourned after a motion by Larsen, seconded by Christensen.

Gene Gettys, Reporting Secretary

These minutes are as recorded by the Secretary and are subject to Commission approval at the next regular meeting.

SHELBY COUNTY AMBULANCE COMMISSION – September 19, 2022

The Shelby County Ambulance Commission held a meeting on Monday, September 19, 2022, at 12:30 PM at the Myrtle Hospital WEST Conference Room.

Five Member Commission - Voting Members:

Barry Jacobsen (Hospital CEO) Jeanine Larsen (Hospital Board representative)
Jay Christensen (Harlan City representative) Gene Gettys (Harlan City Administrator)
ABSENT: Dr. Scott Markham (Trauma Director)

Also Present: Nella Seivert (Medivac), Bob Seivert (Medivac), Kristy Hansen (Hospital CFO)

The meeting was called to order by Barry Jacobsen. Jeanine Larsen made a motion, seconded by Jay Christensen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

Nomination and election of 2022/23 Officers occurred. Gene Gettys recommended keeping the current positions the same and nominated Chair Barry Jacobsen, Vice Chair Jeanine Larsen, Secretary Gene Gettys. Nominations ceased. Motion was made by Jay Christensen and seconded by Jeanine Larsen to appoint Barry Jacobsen as Chair, Jeanine Larsen as Vice Chair and Gene Gettys as Secretary. Motion carried unanimously.

Jeanine Larsen made a motion, seconded by Jay Christensen to approve the minutes of May 19, 2022. Motion carried unanimously.

Bob Seivert from Medivac provided staffing update regarding 3 new paramedics have been hired, they need to hire a few part-time, and call numbers have remained consistent. Barry Jacobsen provided an overview and update regarding stakeholder meetings for the future of Shelby County EMS. Jacobsen highlighted the strategy to continue support of Medivac and position the service for a successful transition by July 1, 2025.

Kristy Hansen provided a review of a proposed cashflow through 2026 considering increased payments to Medivac to further support staffing recruitment and retention. It was moved by Jay Christensen, seconded by Jeanine Larsen to amend the current year 22/23 budget with \$421,275 of disbursements. Motion carried unanimously.

It was moved by Gene Gettys, seconded by Jeanine Larsen, to:

Amend paragraph B of the contract with Medivac Corporation to increase consideration during the period between October 1, 2022, and June 30, 2023, from \$8,506 to \$28,482.
Section 21 will be added to paragraph F and will state Medivac Corporation will, on a monthly basis, provide to the Commission a monthly payroll summary providing total salary costs and benefit costs for the month. Also, on a monthly basis, Medivac will provide a report showing total ambulance runs and the type of runs by location of 9-1-1 calls. Lastly, the previous amendment executed on May 19, 2022, amending paragraph B.1 will be deleted.

Motion carried unanimously.

The next meeting will be determined at a future date. There being no further business the meeting adjourned at 1:36 p.m. after a motion by Larsen, seconded by Christensen.

Gene Gettys, Reporting Secretary

These minutes are as recorded by the Secretary and are subject to Commission approval at the next regular meeting.